

5824 - Graphic design in Sabadell, Spain

Location:	Sabadell, Spain
Languages:	English (Intermediate)
Fields:	Graphic design, Digital marketing
Extra benefits:	Salary of 200-300 €.

Description:

Our collaborator is high growth e-commerce company specialized in the decoration market. With an international orientation, the company is present through its sites in 45 different countries.

An international young team of 30 people works in an open environment where the different departments of the company take care of designing and developing websites and creating and manufacturing wall stickers under a high-quality standard.

This important International brand is well known for its capacity of offering personalized products from their headquarters near Barcelona to worldwide customers.

Position: Graphic design assistant

Main tasks:

- Creation of new website content
- Edition of documents and designs.
- Edit images.
- Work with the programs: Photoshop, Illustrator, Indesign, Power Point, Word.
- Work with the Adobe Creative Cloud program
- Working daily in the graphic design department
- Prepare sketches of the graphic materials
- Use of online image galleries
- Create and monitor production of orders
- Estimating and budgeting

Requirements:

- Good English level
- Illustrator and Photoshop knowledge

Benefits:

225€ / month

5817 - Remote - Sales internship in a boat rental company in Malaga, Spain

Location:	Malaga, Spain
Languages:	Spanish (Intermediate) and English (Intermediate)
Fields:	Languages, Business, Digital marketing

Description:

Our collaborator is a collaborative platform that creates a nautical space offering three different options for owners to rent and make their boats profitable. They provide a safe environment where customers can quickly and economically communicate, make payments as well as find any type of boat and sailing experience to enjoy with family or friends. In addition, the mode of shared rental open the possibility to meet new partners and enjoy with them and even learn about other cultures.

Tasks

- Support sales department
- Customer service
- Sales

Requirements

- Intermediate English and Spanish
- Marketing, Business or related studies
- Interest in E-Commerce

Benefits

Unpaid internship, but the possibility of applying for Erasmus+grant
Being part of an innovate start-up

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5816 - Digital marketing assistant paid 500€/month - REMOTE

Location:	Barcelona, Spain
Languages:	Spanish (Intermediate) and English (Advanced)
Fields:	Graphic design, Digital marketing
Extra benefits:	Salary of +500 €.

Description:

Our collaborator is a technological services company who provides technological solutions for hospitality businesses. They are working closely with customers developing great software solutions for their needs.

At this moment, they would like to have an intern in their offices, to support their marketing department.

Position: Digital marketing assistant

It would be a profile that would be dedicated exclusively to the web, its positioning, digital marketing and social networks.

TASKS

To promote the company's activity in the networks in the following areas

- Own website
- RRSS (LinkedIn, Instagram,..)
- Newsletter
- Sector publications
- Establishing objectives and strategies
- Follow-up and monitoring of campaign results

Requirements:

- Wordpress knowledge
- Knowledge of English and Spanish
- Knowledge of social media management - linkedin, twitter, ...
- Digital marketing campaigns - knowledge of SEM (adwords campaigns) and SEO knowledge is a big plus.

They understand this is an internship, therefore, interns will be trained in the field, but some previous knowledge would be appreciated.

Benefits:

500 € per month
Remote

5814 - Marketing internship in craft beer startup in Barcelona - 300€/paid

Location:	Barcelona, Spain
Languages:	Spanish (Advanced) and English (Beginner)
Fields:	Design, Graphic design, Business, Digital marketing
Extra benefits:	Salary of 200-300 €.

Description:

Our collaborator is a leading craft beer startup, with a strong online presence. Their office is located in Barcelona.

TASKS

- Graphic design tweaks (photoshop, InDesign, etc)
- Assisting with managing photoshoot sessions
- Sourcing merchandise
- Working alongside suppliers for print etc
- Market research
- Creative research

REQUIREMENTS

- Photoshop knowledge
- Spanish advance level and Catalanian is a plus
- English basic level
- Marketing or similar studies
- Min 3 months, preferable between 6 to 9 months.

CONDITIONS

- 300€/monthly
- Barcelona
- 40 hours/week

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5806 - Front Desk and Customer Services in Barcelona

Location:	Barcelona, Spain
Languages:	English (Advanced)
Fields:	Business, Hospitality / Tourism
Extra benefits:	Includes accommodation.

Description:

Our colleague is an exclusive hostel, based in Barcelona city center. They are customer oriented which is really important for them as well as customer care and guest relations. The Hostel is equipped with a stylish, modern and vintage rooms for all travellers. It's a hostel full of life where style and glamour combine with a fresh, fun and crazy twist!

Tasks:

- Check in and check out.
- Collect payments.
- Social media and visual communication management.
- Keep updated the Social Media platforms (taking pictures and adding to the platform)
- Welcoming guests and giving general information about the city.
- Giving guests all information about Hostel regulations, explaining Hostel facilities to arriving guests
- Promoting and informing the guests about daily/weekly activities.
- Helping to develop hostel events.
- Receiving feedback and complaints
- Administration tasks: booking, reservations, emails, calls, etc.

Requirements:

- English good level.
- Other language is a plus
- Open-minded, social and respectful.
- Minimum of 3 months

Benefits:

- Accommodation in the hostel. 3 people from the staff per room

Internship hours:

- 32h per week

*Kitchen use is not available for now due to the current sanitary conditions

5804 - REMOTE/OFFICE - Social Media Content Creator & Influencer Development Internship in Barcelona

Location:	Barcelona, Spain
Languages:	English (Advanced)
Fields:	Communication / Journalism, Digital marketing

Description:

Our collaborator designed a platform for the 23-55-year-old tech-savvy international traveler who desires a more convenient travel booking journey and a more comfortable in-destination experience.

Task:

- Create and manage the content schedule for digital presence
- *Attend relevant events to cover and create post-event content
- Interview and co-create content with relevant influencers and brands
- Design paid social media ads to be distributed through the respective channels
- Write a "press release" to be distributed to relevant media outlets to cover our story.

Requirements:

- English advance level
- Related studies

Conditions

- 20 hrs/week
- Possibility to do the internship remotely
- Unpaid internship

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5803 - REMOTE - Dialogflow Conversational Interface Designer

Location:	Barcelona, Spain
Languages:	English (Advanced)
Fields:	IT & Web development, Graphic design

Description:

Our collaborator designed a platform for the 23-55 year old tech-savvy international traveler who desires a more convenient travel booking journey and a more comfortable in-destination experience.

Task:

- Script natural dialogues in Google Dialogflow,
- Making sure that questions/conversation flows are easily comprehensible, regardless of users' educational/cultural background and or cognitive level.
- Design graphics to be displayed as conversational results

Requirement:

- English advance level
- Knowledge in Sketch, Photoshop, Dialogflow, Python, After effects is a plus

Conditions

- 20 hrs/week
- Remote internship
- Unpaid internship

5795 - Space Manager in a Touristic Rentals Organization and Coworking Office in Seville, Spain

Location:	Sevilla, Spain
Languages:	Spanish (Intermediate) and English (Intermediate)
Fields:	Business, Hospitality / Tourism, Digital marketing
Extra benefits:	Salary of 200-300 €.

Description:

Our collaborator is a touristic apartments and rentals organization and the first coworking office created in Seville, Spain.

Being a touristic organization in one of the main destinations in Spain, they receive and host customers from all over the world. They are preparing a business development plan so they would like to have candidates to support them during their growth and help with customer relations.

Tasks:

Space manager in a coworking office

- Open OR close the office
- Reception tasks: learn sales methodologies of their services, guide new customers
- Office tasks: check that everything is in order (Internet, material, etc.)
- Reply to emails from interested parties, prepare simple budgets if necessary
- Administrative tasks: order of documents, digitization of some invoices, printing of documents for new clients.
- Marketing and content tasks: editorial calendar management of the company's social networks, social networks tasks, develop blog content
- Assist in the internal communication of the coworking office
- Reconcile with all customers, get to know them, understand them, listen to their suggestions
- report analysis, CRM analysis, market analysis

Requirements

- Being outgoing and easygoing
- Enjoying talking to people
- Customer relations oriented
- English intermediate
- Basic Spanish
- Full-time
- Minimum 3 months

Benefits

- 200€-250€ depending on the candidate
- Health and accidents insurance
- Training plan

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5793 - (SU) Remote Sales and Customer Relations Position - Unpaid

Location:	Sevilla, Spain
Languages:	English (Advanced)
Fields:	Business

Description:

Spain Internship was established in 2010 by highly motivated internationals. We offer internships and traineeship services for students and graduates worldwide, connecting students, companies and universities all over the world. We are constantly trying to extend our programs, to make the experience abroad for everyone as good as possible. You can be a part of this process, by helping us in our central offices in Seville, Spain.

To support the sales and business development manager, we are looking for sales interns who can help us to generate leads and help us to grow. We are looking for a motivated intern who likes to talk to people, are extroverted and want to gain experience in sales. This is a 20-30 hours per week position.

Requirements:

Enrolled in higher education studies
Proactive, organized, extroverted
English fluent, not strong accent
Interested in sales, crm and customer management and leads generation
Previous knowledge in Hubspot is a plus

Tasks

Contacting customers and generate leads by phone
Create mailing and send to potential customers
Handle and input data in our CRM
Guide customers through all the processes
Customer care

Conditions
20-30 hrs/week
Unpaid
Remote

5792 - Customer Service Internship, in Barcelona, Spain

Location:	Barcelona, Spain
Languages:	English (Advanced)
Fields:	Business
Extra benefits:	Salary of 400-500 €.

Description:

Our collaborator, is a company specialised in cultural exchange programs in the United States. They offer positions for students, to do their internship in hotels and restaurants..

The requested tasks are:

- Provide excellent customer service
- Develop partnerships with new organisations
- Follow up with candidates being processed
- Assisting with all the visa process and guidance (providing detailed guidance and support throughout the visa application process)
- Creating training plans and cultural activities.

Requirements:

- Well spoken and polished presentation
- Fluent English and strong writing skills
- Internationally minded
- Available 5 to 12 months internships

Benefits:

- 300 € per month

Location:
Barcelona

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5791 - Customer Relation and Marketing internship in Rome, Italy - Unpaid

Location:	Roma, Italy
Languages:	English (Intermediate)
Fields:	Business, Hospitality / Tourism

Description:

Our collaborator is an owner of offices in an exclusive zone of the city center of Rome. The company is working in B2B marketing sector and is offering a wide range of services including interpretation, translation and consultancy services. They are looking for an enthusiastic candidate to join their team. In case you are interested in working in an innovative relationship management and marketing team in Rome, this is the position for you!

Tasks:

- Administration tasks
- Web marketing
- Customer relationship management
- Reception

Requirements:

- Willingness to learn
- Basic English
- Spanish and Italian are a plus
- Enthusiasm towards the tasks
- Good teamwork skills
- Willingness to learn new things

Internship hours:

- 20/30 hours a week
- Unpaid
- Rome

5790 - Kindergarten internship in an international center for children in Barcelona, Spain

Location:	Barcelona, Spain
Languages:	English (Advanced)
Fields:	Education / teaching

Description:

Company Description:

An international language center for children, situated in Barcelona, is now looking for a person with a good level of English to help the staff to take care of our little friends. Several languages are spoken in the center. The children are mostly babies from 0 to 6 years old.

Tasks:

- Taking care of children together with two qualified teachers
- Make a difference by helping children to learn in multicultural environment at an early age!

Requirements:

- Excellent level of English
- Get along with children
- Enthusiastic about the job
- Studies related to education for children

Internship hours:

9am to 5pm, from Monday to Friday

Length of the internship:

Open positions all year long, minimum period is 2 months (August closed).

5778 - Sales and customer relationships development - Seville

Location:	Sevilla, Spain
Languages:	Spanish (Intermediate) and English (Advanced)
Fields:	Human resources, Public Relations, Languages, Business, Digital marketing
Extra benefits:	Salary of 200-300 €.

Description:

Our collaborator is a consulting firm that aims to help anyone with an entrepreneurial vision. They offer support to companies at any stage- from a person with ideas to well-established businesses.

They are looking for an intern to develop sales and relationships with clients & suppliers.

Tasks:

- Prepare quotes to clients.
- Request quotes to suppliers.
- Create Corporate presentations and brochures.
- Market Research
- Video presentations
- Social Media knowledge
- Keep the eye of the tiger wide open.

Requirement:

- English and Spanish knowledge
- Monday to Friday. Flexible schedule
- Desire to learn and develop new skills.

Benefits:

- 300€/month
- Remote internship
- 40 hours (flexible schedule)

Location:

Seville

5777 - REMOTE/OFFICE - Business Development Internship in Barcelona

Location:	Barcelona, Spain
Languages:	English (Advanced)
Fields:	Communication / Journalism, Business, Digital marketing

Description:

Our collaborator designed a platform for the 23-55-year-old tech-savvy international traveler who desires a more convenient travel booking journey and a more comfortable in-destination experience.

Task:

- Develop strategic partnerships with study aboard programs, corporations with dedicated remote workers, digital nomad community platforms, etc...to provide our white label solution to their employees/community
- Work with a designer and/or create presentations to present to potential partners
- Create a CRM system
- Attend relevant events if needed to network with decision-makers.
- Create the content on social media platforms to become a subject matter expert in the digital nomad/remote work space

Requirements:

- English advance level
- Related studies

Conditions

- 20 hrs/week
- Possibility to do the internship remotely
- Unpaid internship

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5762 - Sales and Marketing assistant internship in Madrid

Location:	Madrid, Spain
Languages:	Spanish (Intermediate) and English (Advanced)
Fields:	Business, Digital marketing
Extra benefits:	Salary of 100-200 €.

Description:

About Us

Our collaborator is an amazing international digital agency based in Atocha, Madrid. With global clients and global vision, they know how to stand out, creating amazing products and features for their customers.

As a creative organization, they have been working with almost any kind of customer, from small boutiques and companies to multinationals. They share a strong interest and passion for creativity being a focus to understand customer needs.

What you will do as an intern:

- Identify and target new business development opportunities
- Assistance with management of relationships with new and existing clients in UK, Spain and Dubai
- Supporting sales with their response to briefs for b2C
- Sourcing new clients
- Responding to briefs received into the company for B2B services
- Updating and maintaining CRM
- Making calls to prospective clients
- Answering online inquiries through a chatbot
- Work with Product Management and Marketing departments to agree on positioning, key messages, sales tools and marketing plans

Requirements:

- Fluent in English and at least B2 level in Spanish
- Minimum 3 months, desirable 6
- Attention to detail and problem-solving skills
- Excellent interpersonal and communication skills
- A creative mind with the ability to suggest improvements
- Ambition for personal improvement

What we can offer you:

- Opportunity to work in a multi-cultural growth team
- A diverse, energetic and fun environment
- Certificate of internship participation after the finished internship
- 150 € per month, financial compensation.

5755 - English Teaching assistant in a Kindergarten

Location:	Madrid, Spain
Languages:	English (Advanced)
Fields:	Languages, Education / teaching
Extra benefits:	Salary of +500 €.

Description:

Our collaborators, are authentic educational centres, where children develop all their intellectual and social capacities. They provide the children with the necessary knowledge, to achieve a development of their abilities, all in a safe and reliable environment. The schools are spread in many parts of Spain and specifically in Madrid, where they have more than 10 schools.

The company is now looking for an affectionate intern, willing to deal with children from 0 to 3 years old and able to join their team of psychologists and pedagogues, by helping the training plan, adapted to each age group according to the children's needs, peculiarities and characteristics.

Tasks:

- Organize activities and games with children in the English
- Support in the development of games, dynamics and English conversations.
- Speak in English with children in different classes about everything in order to practice any vocabulary possible.
- Teach English language to the nursery's teachers

Requirements:

- Studies related to teaching, languages, psychology, humanities, history
(Studies in a different study field could also be considered)
- English proficiency level
- Person with patience, responsible and motivated to do its internship with children
- Previous working experience with children and babies would be an advantage
- Internship period would be 3 months minimum
- Provide Sexual Conviction Record Check (SCRC)

Internship hours:

30 hours a week

Benefits:

500 € / month

5740 - Customer service support in a Sports distributor in Barcelona - 400€/month

Location:	Barcelona, Spain
Languages:	English (Advanced)
Fields:	Business, Digital marketing
Extra benefits:	Salary of 400-500 €. - Monthly support of 400€ - Thursdays 1 hour of Yoga. - Ping-pong, spinning bikes and a shower are there. Some of them do mountain bike at lunch time, other go swimming,etc.

Description:

Our collaborator is a b2b sports distributor located in Barcelona.

They have a wide experience in the sport industry and a great passion for it. They are focused on highly added value brands. They are proud of having a dedicated and committed team formed by enthusiastic professionals. Our partner serves more than 550 clients placed in Spain, Portugal and Andorra and they work with the 3 main areas of: Winter, Performance and Outdoor sports.

They are seeking to hire an intern, willing to assist and develop the Marketing department, learning the mechanics and needs of trade, online and sports marketing. Dealing directly with the Marketing responsible and Marketing Manager for Spain, Andorra and Portugal, and dealing with marketing departments from suppliers from US, Italy, Germany and France. Operating in a team of 20 young people on a casual atmosphere. Through intense team working candidates will have to show their best positive attitude and willingness to learn.

Tasks:

- Management and monitoring of orders from receipt to delivery
- Management and resolution of incidents and claims.
- Verification of the commercial policy and conditions (prices, terms, product availability, etc ...)

Planning and distribution of available stock

Requirements:

- Minimum duration 5 month
- Microsoft Office knowledge. Valuable knowledge of SAP
- Clear customer oriented and communication skills
- Languages: Intermediate English. Valuable Italian
- Be organised, good companion, team member and SMILE! ;)

Internship hours:

Free entrance, 8 hours a day, can be splitted freely, usually from 9h to 14h and 15h to 18h aprox

If some marketing event takes place during the week-end, then some week days can be taken off in exchange.

Dress code:

Casual, never a tie or high heels, sporty looks are welcome

Benefits:

- Monthly support of 400€
- Thursdays 1 hour of Yoga.
- Ping-pong, spinning bikes and a shower are there. Some of them do mountain bike at lunch time, other go swimming,etc.

*To apply for this internship is compulsory to record a video interview on our platform.

5703 - Project/Student Support assistant in Malaga, Spain

Location:	Malaga, Spain
Languages:	Spanish (Advanced) and English (Intermediate)
Fields:	Public Relations, Languages, Social Sciences, Business

Description:

Our collaborator is a young Spanish company, founded in 2014 by people with experience in managing groups and European projects within the framework of programs such as Leonardo da Vinci, Human Capital, Erasmus Plus, EURODYSEY and POWER. They are currently looking for interns who would like to work with them from their branch in Malaga. They offer a friendly atmosphere among professional people, which will primarily consist of supporting activities and projects developed by the company.

Tasks:

- Accompanying groups in cultural activities as tours around the city, bike tours, shows, events and visiting various attractions offered by the city
- Supporting with planning trips and creating cultural programs
- Supporting with professional visits of the groups
- Supporting with the preparation of Spanish classes (level A1-A2) based on interactive activities
- Supporting with the preparation of documentation
- Supporting with translating (oral and written)
- Work with the social media of the company

Requirements:

- Spanish B2
- English B1
- Communicative, open-minded for new experience and challenges, responsible and well-organized
- Minimum duration of 2 months

Benefits:

- No financial compensation

5649 - Reception and F&B Assistant in a Hotel in Granada, Spain (Intermediate Spanish) - 100€/ per month

Location:	Granada , Spain
Languages:	Spanish (Intermediate) and English (Intermediate)
Fields:	Languages, Hospitality / Tourism
Extra benefits:	Salary of 100-200 €. Includes accommodation.

Description:

Our collaborator is a Hotel located in the city center of Granada. They are customer oriented being really important for them the customer care and the relation with the guests. Their staff is fun and close, making the stay of their customers as good as possible.

The hotel has a modern and colorful concept which makes it one of the accommodations with more personality and charm of the city.

As a Reception (60%) and Food and Beverage assistant (40%), you will have to get involved in many different tasks, whilst remaining positive and keeping a smile on your face when dealing with customers. We really believe that this will be a really good experience to get to know different hotel working areas.

Main tasks:

- Assist with the preparation of Breakfast during the morning
- Tidying breakfast area
- Checking guests in and out
- Handle face-to-face inquiries from customers
- Answering all of the calls promptly in a courteous and efficient manner
- Basic concierge assistance
- Planning and organizing group arrivals
- Day to day processing and input of group reservations while following hotel reservations policy
- Maintaining a positive selling approach to maximize yield in both occupancy and rates
- Liaising with other departments to prepare for group arrivals
- Assisting the Front office with closing accounts

Requirements:

- Fluent in English and at least B1 Spanish
- Able to provide a training agreement

Schedule:

Monday till Sunday, 2 days off per week

Two different shifts: 8-16, 16-24

2 days per week assisting with the breakfast preparation from 8-12 and then with Reception and Customer Management tasks

3 days per week only Reception and Customer Management tasks

Benefits:

- 100€ net per month
- Accommodation is provided in a shared flat (mix gender flat). Students need to share a room (max 3 people in a room, only girls or only guys)
- Breakfast.
- Internet is also provided as well as living expenses as water, electricity, etc..

5647 - Reception and F&B Assistant in a hostel in Granada, Spain

Location:	Granada , Spain
Languages:	Spanish (Beginner) and English (Intermediate)
Fields:	Languages, Hospitality / Tourism
Extra benefits:	Salary of 100-200 €. Includes accommodation.

Description:

Our collaborator is a Hostel located in the historic Albaicin neighborhood, in a restored 17th-century Andalusian building next to the Alhambra. They are customer oriented being really important for them the customer care and the relation with the guests. Their staff is fun and close, making the stay of their customers as good as possible.

As a Reception (60%) and Food and Beverage assistant (40%), you will have to get involved in many different tasks, whilst remaining positive and keeping a smile on your face when dealing with customers. We really believe that this will be a really good experience to get to know the different hostel working areas.

Main tasks:

- Assist with the preparation of Breakfast during the morning
- Tidying breakfast area
- Checking guests in and out
- Handle face-to-face inquiries from customers
- Answering all of the calls promptly in a courteous and efficient manner
- Basic concierge assistance
- Planning and organizing group arrivals
- Day to day processing and input of group reservations while following hotel reservations policy
- Maintaining a positive selling approach to maximize yield in both occupancy and rates
- Liaising with other departments to prepare for group arrivals
- Assisting the Front office with closing accounts

Requirements:

- Fluent in English and at least A2 Spanish
- Able to provide a training agreement

Schedule:

Monday till Sunday, 2 days off per week

Two different shifts: 8-16, 16-24

2 days per week assisting with the breakfast preparation from 8-12 and then with Reception and Customer Management tasks

3 days per week only Reception and Customer Management tasks

Benefits:

- 100€ net per month
- Accommodation is provided in a shared flat (mix gender flat). Students need to share a room (max 3 people in a room, only girls or only guys)
- Breakfast.
- Internet is also provided as well as living expenses as water, electricity, etc..

4780 - Administrative internship in Valencia

Location:	Valencia, Spain
Languages:	Spanish (Advanced) and English (Advanced)
Fields:	Business
Extra benefits:	Salary of 200-300 €.

Description:

Our collaborator is a brokering/trading company with presence in South and Central America and in Valencia, Spain. They trade various commodities within agriculture, marine fuel and metal.

They established in 2016 and they are still in the early phase. They are looking for potential buyers and sellers of commodities in Europe and Africa to connect them with their stakeholders in Latin America.

The company is currently looking for an intern to support with the daily duties.

Tasks:

- Daily bookkeeping of smaller expenses.
- Prepare invoices.
- Management of overdue invoices.
- Controlling of ingoing and outgoing amounts.
- Preparation of monthly P/L report.
- Office tasks, responsible for the cleaning personnel and supplies, water, food etc.
- Assist the sales team with various sales support.
- Compliance procedures on our counterparties.
- Prepare order confirmations.

Requirements:

- Degree in accounting or business administration.
- Dynamic and have a young entrepreneur mindset.
- Willing to work with various tasks.
- Attention to detail!
- Good communication skills.
- Proactive and good to come with suggestions and ideas to optimize processes.
- Fluent in English and Spanish.
- Living in Valencia
- Minimum 3 months
- Training Agreement (provided in application) signed by your educational institution.

Benefits:

- 200€ gross per month
- For the right candidate they are willing to offer a work contract.

Check our website for more details and kickstart your career today, click in the link below to apply via our website: <https://apply.spain-internship.com/>